

# Jefferson County Emergency Services Agency (JCESA) Regular Meeting Agenda

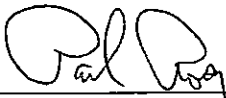
Date: March 17, 2009

Time: 7:00 p.m.

Location: Charles Town Library  
200 E. Washington Street  
Charles Town, West Virginia

## Agenda: Roll Call

- Review & approval of minutes of February 18, 2009 Regular Meeting
- Review & approval of minutes of March 3, 2009 Special Meeting
- Continuing resolution for Operation Manager to speak without special recognition
- Public comments
- Employee Liaison comments
- Operations Manager's report
  - Service report
  - Financial report
- Treasurer's report
- Committee reports
  - Building Committee
  - Audit Committee
  - QA Committee
- Old Business
  - Bylaws status
  - Clarification of policy for amendment of JCAA Administrative & Standard Operating Guidelines
  - Disposition of current reserve ambulance
  - Status of new ambulance contract
  - Operations Manager job description
- New Business
  - Strategic planning
  - Committee assignments
  - Employee comp time vs. overtime
- Board member comments
- Executive Session
  - Personnel matter (Operations Manager job responsibilities and performance)



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Paul Rosa, Secretary